



James Madison High School

**SSC Meeting Minutes**

**January 15, 2008**

**Members Present:** Christine Boulton-Huyady, Janet Davé, Martha Esser, Diane Haney, Carol Whaley, John Cella, Angelina Monteverde, Lili Reeves, Ron Runyan, Ron Schmidt, Damien van der Burg, Cherie Worlds, Kelsey Curtis, Chirelle McCorley, Jennifer Tran

**Members Absent:** Eric Ferguson, Kathi Perez, Opal Allen, Nicole Peterson, Carla Rodman, Candy Schauer, Jonathon Albert, Steven Medina, Alan Pinera

**Guests Present:** Richard Nash, Fernando Perez

**Meeting called to order** at 5:08pm.

**Minutes:** Lili Reeves presented the minutes of December 18, 2007. Minutes were reviewed, a motion made by Ron Runyan to approve the Minutes, seconded and approved by all. Angelina Monteverde was appointed to fill in for Carla Rodman as secretary.

**Review of Membership:** Lili Reeves informed the members that the SSC will be actively seeking one or two new teacher positions to replace Opal Allen. Information will be sent to the staff in a timely manner.

**SSC Website Links:** Lili Reeves reviewed Joe Acker's visit to the previous meeting to update the SSC website. She asked the members to make any recommendations/suggestions regarding material(s) that should be linked or posted on the SSC website from the Madison website. Suggestions from members included having a place for a "call for volunteers," a place for postings from students and parents, questionnaire to ask how to boost student achievement. Lili Reeves reviewed that the purpose of the SSC has now been posted. For further inquires or suggestions, Joe Acker's email was given again: [joeacker@sandi.net](mailto:joeacker@sandi.net).

**DATA Review:** Carol Whaley presented information about the senior class of 2008. The twenty-four students that have not passed one or more parts will have one more attempt for CAHSEE to participate in graduation ceremonies. Seniors are in support classes either during school hours or after school and have received intervention strategies. In March, the remaining eighty juniors that need to pass one or more parts of the CAHSEE will be tested. The PI-4 meeting to review the Tripod Student Survey will be held tomorrow at Marina Village. The Nell Soto Grant is available again for application and will be due January 25, 2008.

**DAC Report:** Lili Reeves announced that tomorrow there will be a meeting to discuss the distribution of Title I funding based on percentages of need. The focus would be how to best distribute the money to help students. Diane Haney presented the idea that if more money goes to elementary schools, we may have fewer high schools in program improvement. The pressure may be more on the elementary schools to improve student achievement. There was clarification amongst the SSC members where Title I funds come from and how schools are allowed to allocate and monitor them. Clarification was also discussed regarding how being in Program Improvement affects funding and how that may change if Madison no longer receives

Title I funds. Voting will be done by DAC and Madison has confirmed that their voting representative will be present for the meeting tomorrow.

**ELAC Report:** Richard Nash has confirmed that the ELAC has two members. These members are working on ideas for parenting workshops. Both members are Spanish speakers. Eight o'clock in the morning will be good time for them to meet. The last meeting discussed Parent Connect and progress reports. The new schedule was also a topic. Concerns were brought up for daycare during the late start morning. He clarified that four members are needed and two more members have been suggested, but not secured. The group is comprised of parents, staff and community members. The Autodialer was used last weekend; an updated Autodialer will be used in the next few months that calls alternative numbers as well.

**SPSA Monitoring Sub-Committee Update:** Lili Reeves introduced the focus questions. Cherie Worlds reviewed the Sub-committee's findings. Since the SSC pays for the Dean of Students position, an update was given regarding the hiring process. Matt Hayes had the position, but now partial units were given to J. Whipple to fill-in. Someone with rapport with the students is suggested for the full position for next year. Intervention regarding grades is covered: phone calls let parents know that progress reports are coming; D/F" letters are sent out between progress reports. Therefore, parents are contacted every three weeks via phone call or letter home regarding students' progress. Parent Connect continues to grow so that parents can speak to teachers and have updates on their students' grades. On the last Friday of every month, Madison Mornings have been successful for bringing in parents. Through Mesa's ASL (American Sign Language) class, students, parents and staff are welcome to join together for the Tuesdays and Thursdays night class. (Class begins on January 28<sup>th</sup>. Call the counseling office for space and availability.) To further intervention, tutors would be helpful in CAHSEE support classes. Striving Readers will continue to serve as an intervention.

As a group, we need to write next year's plan and voted on it at February's meeting. The final plan must be submitted by March. The Sub-Committee asked for additional members to join; Richard Nash volunteered. Next meeting is scheduled for Thursday, January 24<sup>th</sup> at 3:30pm until 5:00pm.

**SPSA Review / Discussion of 2008-09 SPSA:** Lili Reeves referred to "Single Plan for Student Achievement (SPSA) in a Nutshell" and "Single Plan for Student Achievement (SPSA) 2008-2009 Planning." The latter form will be used to express any suggestions, comments or concerns based on the Action Steps. The Sub-Committee will be reviewing any notes made on the page during their next meeting. Members were asked to rank in order of relative importance the Action Steps for the Single Plan. Members asked for increased time to develop effective instructional strategies and common assessments. Members also stated that they wanted to find ways to increase parent involvement and provide additional information to parents in a timely manner and through a more appropriate venue.

Conversations were so rich that Lili Reeves motioned to extend the meeting an additional fifteen minutes. The motion was seconded by Christine Boulton-Hunyady. Discussion continued regarding instructional strategies and materials.

**Revised Date for Next SSC Meeting:** Meeting date is set for February 26, 2008 at 5:00-6:30pm in Room 101 to allow for additional time to prepare the SPSA. Lili Reeves motioned to change the meeting date, seconded by Janet Davé and approved by all.

**Meeting adjourned** at 6:48pm.